



Bid document for Up-keeping & Housekeeping works of BSUL Camp Office, Orai and Providing One Assistant for BSUL Lucknow Office & One Attendant for BSUL Camp Office, Faridabad.

बुंदेलखंड सौर ऊर्जा लिमिटेड

BUNDELKHAND SAUR URJA LIMITED

(A Joint Venture of NHPC Limited & UPNEDA)

[TC-43/V, Vibhuti Khand,
Gomti Nagar, Lucknow (UP)-226010]
CIN: U40300UP2015GOI068632

SECTION-0: NOTICE INVITING E-TENDER (NIT)

(Domestic Open Competitive Bidding)

Online electronic bids (e-tenders) under two cover system are invited on behalf of Bundelkhand Saur Urja Limited (A Joint Venture of NHPC Limited & UPNEDA), BSUL, from domestic bidders registered in India.

“Up-keeping & Housekeeping works of BSUL Camp Office, Orai and Providing One Assistant for BSUL Lucknow Office & One Attendant for BSUL Camp Office, Faridabad.”

Tender Specification No.: BSUL/LKO/NIT/2018/03

Tender document can be viewed and downloaded from BSUL website www.bsulindia.com and Central Public Procurement Portal (CPPP) at <https://eprocure.gov.in/eprocure/app>.

The bid is to be submitted online only on <https://eprocure.gov.in/eprocure/app> up to last date and time of submission of bids. Sale of hard copy of tender document is not applicable.

1.0 Brief Details & Critical Dates of Tender:

1.1 Brief Details of Tender:

S. No.	Item	Description
(i)	Name of work	Up-keeping & Housekeeping works of BSUL Camp Office, Orai and Providing One Assistant for BSUL Lucknow Office & One Attendant for BSUL Camp Office, Faridabad.
(ii)	Tender Specification No.	BSUL/LKO/NIT/2018/03
(iii)	Mode of tendering	e-procurement system (Open Tender)
(iv)	Tender ID	2018_BSUL_324801



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(v)	Cost of Bidding Document	₹ 500/- in the form of Crossed Demand Draft in favour of "Bundelkhand Saur Urja Limited" payable at Lucknow.
(vi)	Estimated cost	₹ 7,81,730.00 (Rupees Seven Lakhs Eighty Thousand Only).
(vii)	EMD (Bid Security)	₹ 16000/- in the form of Crossed Demand Draft in favour of "Bundelkhand Saur Urja Limited" payable at Lucknow OR in the form of Bank Guarantee issued by an Indian Nationalised Bank or any Scheduled Bank in India for EMD excess of 50,000/- . Bank guarantee shall be valid upto three months beyond the Bid validity period as per format appended as Annexure I of ITB.
(viii)	Completion Period / Schedule	12 Months
(ix)	Required validity of Bid	120 days from the last date of online submission of Bids.
(x)	Independent External Monitor	[.....Name of IEM.....]
(xi)	Name of Institution for Arbitration	[.....Name of Institution for Arbitration.....]
(xii)	Tender Inviting Authority	Manager (Electrical), Bundelkhand Saur Urja Limited, TC-43/V, Vibhuti Khand, Gomti Nagar, Lucknow (UP) – 226010 bundelkhandsaururja@gmail.com

1.2 Critical Dates of Tender:

S. No.	Particulars	Date & Time
(i)	Publish date and time	09/04/2018, 18:00 Hrs.
(ii)	Sale / Document Download Start Date & Time	09/04/2018, 18:00 Hrs.
(iii)	Sale / Document Download End Date & Time	30/04/2018, 15:00 Hrs.
(iv)	Online Bid Submission Start Date & Time	09/04/2018, 18:00 Hrs.
(v)	Online Bid Submission End Date & Time	30/04/2018, 15:00 Hrs.
(vi)	Last date of submission of Cost of Bidding document, EMD and other offline supporting documents to the office of Manager (Elect.), Bundelkhand Saur Urja Limited, TC-43/V, Vibhuti Khand, Gomti Nagar, Lucknow (UP) – 226010.	30/04/2018, 17:00 Hrs.
(vii)	Bid Opening Date & Time	
	i. Technical bid alongwith offline documents	01/05/2018, 15:30 Hrs.
	ii. Price bid	To be intimated separately.

2.0 Eligibility Criteria for Bidders:

2.1 Bids of those Bidders who have not submitted the requisite Cost of bidding



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document and EMD (as per Instructions to Bidders (ITB) Clause 3.0 & 4.0) shall not be considered for evaluation, except in case of exemption as per Clause No. 3.2 & Clause No. 4.1 of ITB.

2.2 The bidders must fulfill the following minimum Qualifying Criteria:-

2.2.1.1 Contractor should have valid Registration Certificate/ Trade Licence Certificate/ Enlistment Certificate / Incorporation Certificate of appropriate category from PWD/CPWD/MES/Railway or any other state or central Govt. agency or Public Sector undertaking/ Govt. deptt. / Statutory body.

Bidder has to submit Signed and Scanned Copy of partnership deed in case of partnership firm, Memorandum and Article of Association in case of limited company, ownership certificate in case of sole of proprietary firm and Power of Attorney in favour of authorized signatory in case the firm is not a proprietary firm.

2.2.1.2 To qualify for award of the Contract, each bidder should have in the last five years ending with last day of previous month "Satisfactorily completed, as prime Contractor, at least one similar work equal in value to 80% of the estimated cost of work or two works equal in value to 50% of the estimated cost of work or three works equal in value to 40% of the estimated cost of works for which the bid is invited". *Similar work shall mean R&M Work/ Upkeeping Work/ Cleaning Work/Civil Work.*

Experience certificate should be notarized. Sub-Contractor's experience and resources shall not be taken into account in determining the bidder's compliance with the qualifying criteria. Experience certificate/ completion certificate and copy of letter of awards issued by the State/ Central Deptt./ PSU's/ Private sector Company may be submitted on line in support of meeting the qualification criteria. In case of experience certificates submitted by the bidder, is of Private Sector Company/firm, then Notarized copy of TDS certificate(s) is also required against executed work for which the certificate has been issued.

2.2.1. Copy of affidavit/Certificate of CA mentioning Financial Turnover of last 3 (three) years. Printed Annual reports or financial statements of the Bidder, such as balance sheet, profit and loss statements and auditor's reports as the case may be for the past three years shall be submitted to ascertain bidder's meeting the financial criteria. Details to be provided as per Annexure – X.

2.2.1.4 Copy of online generated history of EPF Payment of previous year.

2.2.1.5 Copy of Income Tax return of previous year along with PAN.

2.2.1.6 Copy of EPF registration No. and ESIC Registration No & S.T./VAT/TIN/GST issued by Sales Tax Authority to be submitted.



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- 2.2.1.7 Proof of GST Registration to be submitted.
- 2.2.1.8 Certificate for timely payment of wage to workers by 7th day of the month from employer worked/ working in last 1 year.
- 2.2.1.9 A declaration that the information furnished with the bid documents is correct in all respects as per Annexure-IX.
- 2.2.1.10 Such other certificate as defined in the ITB. Failure to produce the certificates shall make the bid non-responsive.
- 2.2.1.11 All necessary supporting documents shall be submitted with Technical Bid.
- 2.2.1.12 Tender Acceptance Letter on letter head of the firm as per Annexure –XI.
- 2.2.2 All Startups (whether MSEs or otherwise), falling within the definition as per Gazette notification- G.S.R. 501(E) dt. 23.05.2017 are exempted from meeting the qualification criteria in respect of Prior Experience-Prior Turnover subject to their meeting the quality and technical specification. However, the Employer reserves the right to deny such exemptions to Startups (whether MSEs or otherwise) in case of circumstances like procurement of items related to public safety, health, critical security operations and equipments etc. Declaration in this regard is to be submitted by the Bidder as per Annexure-VIII.
- 2.2.3 All Micro and Small Enterprises (MSEs) are exempted from meeting the qualification criteria in respect of Prior Experience-Prior Turnover in public procurement subject to meeting of quality and technical specifications for which necessary documents shall be submitted by such bidders.
- 2.2.4 The reference date for considering the period for eligibility / qualification requirements above shall be the last day of the month previous to the one in which tenders are invited.
- 2.2.5 Each bidder must also produce with their Bid – PAN, Goods & Services Tax Identification No. (GSTIN), EPF Registration No. and ESIC Registration No.
- 2.3 The Bidder should not have been banned / de-listed / black listed / debarred from business or declared ineligible on the grounds mentioned in para 6 of Guidelines on Banning of Business Dealings (Annexure-A) to Integrity Pact ~~[if applicable]~~, ITB Clause 9.0. Self-declaration in this regard is to be submitted as per enclosed Annexure-III.
- ~~2.4 To improve transparency and fairness in tendering process and/or during execution of work undertaken, the Employer is implementing Integrity Pact as per Clause No. 9.0 of the ITB. The bidder must submit the Integrity Pact as per Proforma (Annexure-II) duly signed [if applicable] as per Clause 9.0 of ITB. Pre contract Integrity Pact [if applicable] is to be executed on plain paper with BSUL at the time of submission of Bids. The successful bidder (Contractor) shall submit duly executed Integrity Pact on Non-Judicial Stamp Paper of appropriate~~



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~~value prior to signing of Contract Agreement.~~

~~To oversee the compliance under the Integrity Pact, [.....Name of IEM.....] has been appointed as an Independent External Monitor (IEM) by the owner. The Contact Address of IEM is as under:-~~

~~[.....Address of IEM.....]~~

- 2.5 Bids of only those Bidders who are meeting the Eligibility Criteria specified above will be considered for evaluation and award of the Contract. Bidders will submit duly notarized requisite supporting documents and testimonials with their Bids to prove their credentials and claim of meeting the Eligibility Criteria.
- 3.0 The details/ information regarding online tendering i.e. Registration on CPP portal, Preparation of Bid and Submission of bid are available in the tender document and as well as on CPP Portal under "Bidders Manual Kit".
- 4.0 BSUL reserves the right to reject any or all tenders and shall not be bound to assign any reason for such rejection.

For & on behalf of BSUL

Manager (Electrical),
Bundelkhand Saur Urja Limited,
TC-43/V, Vibhuti Khand,
Gomti Nagar, Lucknow (UP) – 226010
bundelkhandsaururja@gmail.com

Copy to:

1. **Chief Executive Officer**, Bundelkhand Saur Urja Limited, Lucknow.
2. **Chief Engineer (Civil)**, Bundelkhand Saur Urja Limited, Lucknow.
3. **Chief Financial Officer**, Bundelkhand Saur Urja Limited, Lucknow.
4. Notice Board.
